BakerRipley received funds to assist families who were impacted by Hurricane Harvey with remaining unmet needs. An unmet need is an un-resourced item, support, or assistance that has been assessed and verified by a disaster case manager as necessary for the survivor to recover from the disaster.

The Unmet Needs Program is intended to provide funding to assist neighbors with replacing items lost or destroyed by Hurricane Harvey. Disaster related expenditures can include:

- Job-related expenses for items damaged by floods such as uniforms, work shoes, and tools, to name a few
- Household expenses like rent/mortgage assistance, essential appliances and/or furniture
- Medical expenses such as replacing medical equipment, lift recliners, glasses, dentures and/or paying an emergency medical bill as a result of the disaster
- Moving or relocation expenses like temporary housing, hiring movers for seniors or the disabled, and/or paying for a storage facility
- Transportation costs such as car repairs (related to employment)
- Minor home repairs to essential living areas, to include labor and materials

Financial assistance will be primarily given to those who have exhausted the disaster assistance available through government and community resources, did not have sufficient insurance to support their need, or for special reasons do not qualify for assistance from these entities. Financial assistance could also be granted for immediate and/or intermediate needs that hinder one's ability to move forward.
Our Program Funding

1. Funding is from donations made on behalf of survivors of Hurricane Harvey are available for residents in Harris, Montgomery, Fort Bend, and Waller counties.
2. Greater Houston Long-Term Recovery Unmet Needs funds are limited to one request per household and you must meet proof of residency requirements for impacted areas.
3. Families must choose from the Unmet Needs items contained in the BakerRipley catalog. Any items outside of the catalog are not eligible under the Unmet Needs program.
4. Assistance will be provided to individuals and/or families who meet the established qualification criteria and can verify that they were directly impacted by Hurricane Harvey, as resources are available. Funds are limited to providing services to households within the income limits below:

<table>
<thead>
<tr>
<th>Type</th>
<th>Income Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Occupant Homeowner/Renter</td>
<td>$60,000</td>
</tr>
<tr>
<td>Family Unit-Homeowners</td>
<td>$98,400</td>
</tr>
<tr>
<td>Family Unit-Renters</td>
<td>$75,000</td>
</tr>
</tbody>
</table>

Qualifications and Priority

1. This fund serves the most vulnerable residents: seniors, individuals with disabilities, lower-income families, and lower-income families with children. Priority will be provided in the following impacted counties:
   - Harris
   - Fort Bend
   - Waller
   - Montgomery

2. Priority is given to the following demographics:
   - Households demonstrating poverty (either by income or failed FEMA/SBA income test)
   - Households with seniors (60+ years old)
   - Households with small children (<12 years old)
   - Individuals with documented disabilities
Exclusions
1. No case will be considered without the appropriate documentation. Applications will be excluded for the following reasons:
   - Incomplete forms
   - Missing documentation
   - Requests unrelated to Texas Hurricane Harvey (Disaster-4332)
   - Requests related to clients who are not in current purview of service
2. Funds will not replace stereos, VCR's/DVD, and other entertainment-oriented devices.
3. Funds will not replace deep freezers or small appliances (ex: toaster, coffee pot, blender) unless determined to be necessary.
4. Funds cannot be used for on-going social service needs.
5. Funds cannot be used for reimbursement of previous expenditures.
6. Funds cannot be used towards taxes or legal bills.
7. Funds cannot be used for repairs to rental or investment properties.

Instructions for Submission
Disaster Case Managers will submit the Unmet Needs request along with all supporting documents to the Unmet Needs Committee on behalf of the client.
1. After the supervisor’s review and approval, the Case Management Agency will submit requests to BakerRipley at drsunmetneeds@gmail.com.
2. The following supporting documentation must be submitted:
   - Completed Greater Houston Long-Term Recovery Referral for Unmet Needs forms
   - The Recovery Plan
   - Supporting documentation for payment (vendor’s quote, payment statement, lease documentation, etc.)
     o For rental/mortgage assistance, a ledger must be provided to show proof the individual or family is past due on payments related to Hurricane Harvey damage.
   - All disaster assistance documentation: FEMA, SBA, and/or Flood or Home Insurance documentation is required, including proof of denial.
   - Itemized documentation detailing how disaster assistance and/or personal savings was utilized
   - Vendor's W-9 form
Please Note: Additional information may be requested before a decision is rendered.

Approval and Payment Process

1. Requests can be approved in total, approved in partial or denied.
2. Submitted requests are not guaranteed to be approved. Final approval is based on eligibility, prior assistance, and available funding.
3. Agencies will receive a final notification of cases that are approved or denied. Updated information will be noted in the CAN software program.
4. Payment will be made directly to the vendor that is providing the service, not the client.
5. The processing time to mail a check to a vendor takes 7-10 business days from the date of submission for remittance of payment and/or delivery of services, unless you can demonstrate a state of emergency. Delivery of furniture and/or appliance items by the vendor can take up to 6 weeks.

Examples of Emergency Situations:
The following are examples of situations considered an emergency situation and thus, may receive expedited assistance. This is not a comprehensive list:

1. Family is in immediate danger to their health or welfare (for example family has become or is in immediate danger of becoming homeless or living in a mold infested residence).
2. Family has a member with health considerations that require immediate assistance.